

SAB Meeting Minutes  
Thursday, October 27, 2016

ATTENDANCE

Eric Van Tassell (President), Cathy Fazio (Vice President), Anja Hose, Zeenah Hussein, Kira Lyon, Rae Melnik, Heather Raynie, Nicole Zausmer, Jaclyn Zimmerman

AGENDA

- Electing the officers we discussed and nominated last meeting
- Establishing our meeting times going forward
- Any new business the group would like to discuss

BUSINESS

1. Officer Election
  - a. Voted for officers nominated last meeting, approved unanimously with 3/5 quorum (9 people). Secretary: Anja Hose, Social Commissioner: Kira Lyon, GEO Steward: Dylan Kind
2. Calendar
  - a. 1<sup>st</sup> Monday of the month, 6 pm (until otherwise decided)
  - b. 3<sup>rd</sup> Thursday of the month, 12:15 pm (until otherwise decided)
  - c. Eric will send reminder e-mails in advance of each meeting.
3. New Business
  - a. Cathy has made a SAB page on the ResProd website under the Level21 Tab.
    - i. Home Page: Blurb, Bylaws
    - ii. People Page: Name, Year in school, Department, Headshot, E-mail address.
      1. TO DO: Everyone please send a photo to Cathy Fazio at [crfazio2@illinois.edu](mailto:crfazio2@illinois.edu)
    - iii. Feedback: Cathy will set up a Google form
  - b. Bulletin Board
    - i. Currently just has an envelope for feedback
    - ii. Once we have our blurb and forms, Eric will post them
    - iii. Potential place to post notices about events
  - c. Weekly Newsletter
    - i. What's happening in Krannert and what Level21 students are involved in locally. Armory, Station theatre, etc.
    - ii. Try to do this as an e-mail. Revisit if it's annoying

people.

d. Facebook

- i. Jaclyn will to set up a Facebook page and invite people.
- ii. Post our newsletter content here

e. Increased SAB Presence

- i. Desire more opportunities for grad/undergrad and actor/level21 interaction.
- ii. Monthly family dinner at 5pm. Each month it's one department's job to feed everybody and we trade off.