

SAB Meeting Minutes
Thursday, January 19, 2017
12:15 pm

ATTENDANCE

Eric Van Tassell (President), Anja Hose, Rae Melnik, Tilly Rowland,
Nicole Zausmer, Jaclyn Zimmerman

AGENDA

- Updates from Terri and John
- Events for this semester

BUSINESS

1. Updates from conversation with John and Terri
 - a. Trying to get printing in a location besides the CAD lab
 - i. Confirm if we can use Papercut at the Music Library and then send it out the info in our newsletter
 - b. The student working in the main office will do a weekly check on paper/toner in the CAD Lab
 - c. If grad students want to do changes with Juries, talk to your advisor directly and they will make the decision. Student needs to tell the SM organizing juries when they send the save the date e-mail.
 - d. Undergrads are wanting something like Juries each semester. Some departments do it, but ones with fewer undergrads get out of the habit, and this is important for recruitment and retention. Terri's going to bring it up at the next Faculty Meeting.
 - e. Freshmen aren't as incorporated into departments and it comes down to credit hours. They have too many gen ed requirements. SAB should come up with some ideas outside of class/work calls to include them.
 - f. The challenge of conflicts in class schedules. Could all departmental seminar classes be at the same time? The faculty has been choosing all their own class times and meeting location. Terri is aware of this issue and starting to build the larger calendar of every class to understand it.
 - g. We are getting a key production dates calendar from Terri.
 - h. New production meetings schedule might be rocky but we'll evaluate it and make decisions. SAB is a good way to get feedback, especially from undergrads. We'll debrief at final Colloquium.
 - i. Going to re-evaluate 1st years being separate from 2nd/3rd in Colloquium 1st semester, and what to do in that class.

They'll probably stay separate, in which case SAB should help with get-to-know-you projects.

2. To do this semester
 - a. Move Monday meetings to 5pm
 - b. Two general meetings of L21 students, faculty, staff
 - c. Meetings with John and Terri – they will come to as many of our regular meetings as possible
 - i. Monday Feb 6th at 5pm – John and Terri will join us
 - ii. Having Eric and Cathy continue to meet separately with John and Terri as needed
 - d. Plan 2 activities per semester
 - i. Kira should spearhead these but we should form committees and help her make them happen
 - ii. Please come to next meeting with a few ideas
 - e. We need some help with this newsletter this semester – who is willing to help with these?